



CF/RAI/NYHQ/SP/SSC/2002-01254

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Record Item Title

Table of Contents for "Summit Mission Focal Points Manual" for World Summit for Children.

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Primary Contact **James Grant (Former Executive Director)**
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File Container Record (Title) **World Summit for Children, NY Missions Focal Point Manual Chapters c**

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Notes

Folder Key Subject: *Conference Services, Catering, Briefing Mission Focal Points Note & UNICEF Source Book, etc. etc.*

Folder Confidential: *Restricted*

=====*Returned by B Desmoulins = 31 Jul 2002, initially withdrawn 25-Mar-1999. Kept in Rec & Archive*

Print Name of Person Submit Images

Signature of Person Submit

Number of images without cover

JOHN MANFREDI

John Manfredi

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MISSION FOCAL POINTS MANUAL

CONTENTS

1. UNICEF Sourcebook
2. Notes
3. Briefing Mission Focal Points
4. E/ICEF/1990/L.20
5. Accreditation (WG VII)
6. Catering (food & refreshments) (WG I)
7. Common services including: communications, secretarial and office support/computers, etc.:
8. Conference services (WG VIII) including: private rooms
9. Finance & Legal (WG X)
10. Media (WG IX)
11. Mobilisation (PUMONG & MOBCOM)
12. Protocol (WG IV)
13. Related activities (forum, 1st spouses prog., photo, children)
14. Security (WG V)
15. Timetable (schedule) including: responsibilities by activity
16. Transportation/ETA-ETD
17. List of Heads of States/Governments & Delegations